Steps of Poster Design & Presentation for FLE 308

**Step 1:** Decide on your groups (4 students at most)
   a. You can choose your group members (No regrets!)
   b. You can ask the instructor to put you into a group of 2/3/4 (if you have no groups until May 18)

**Step 2:** Choose your aim
   a. To design a poster for very young (K-2 grades) English language learners
   b. To design a poster for young (3-6 grades) English language learners
   c. To design a poster for late young (6-8 grades) English language learners

**Step 3:** Choose your content focus and inform the instructor (two groups cannot have the same focus)
   a. A poster to present a language point (e.g.: grammar, vocabulary, phonology, punctuation etc.)
   b. A poster to present a language skill strategy (e.g.: reading strategy, writing strategy, speaking strategy, listening strategy)
   c. A poster to present classroom rules and routines
   d. A poster to present a story/play/game
   e. A poster to present a vocabulary category (thematic organization, ad-hoc categories etc.)

**Step 4:** Decide on the format of your poster (about A1)
   a. Standard: Rectangular (i.e.: Vertical or Horizontal)
   b. Creative: Any shape that reflects the content of the poster

**Step 5:** Decide on the items on the poster
   a. Written information (words, instructions and/or explanations)
   b. Pictures, drawings or figures
   c. Realia (should be light enough to be on the poster)
   d. Letters (size and font), colours, borders and shading

**Step 6:** Item placement on a poster
   a. Alphabetical order
   b. Chronological order
   c. Clockwise
   d. In order of importance
   e. In order of sequence
   f. In order of development
   g. Other...

**Step 7:** Prepare the draft of your poster for instructor feedback (optional)
   a. Soft copy of the draft (online)
   b. Hard copy of the draft (face to face)

**Step 8:** Revise your poster & check for spelling and grammar (Don’t forget to put your names!)

**Step 9:** Present your poster in class on May 25

**Step 10:** Display the posters in the FLE main classroom corridor